**Instructions for Authors**

Revised on July 15, 2023

MANUSCRIPTS MUST MEET THESE INSTRUCTIONS, TO ENTER THE PEER-REVIEW PROCESS.

**Languages**

Manuscripts can be submitted either in English or in Spanish. Proofreading by a native speaker in the chosen language is requested. Articles will be returned if they fail to comply with linguistic precision.

**Types of Articles and Length**

* **Scientific Research**: Scholarly articles that feature theory, research, and/or excellence in practice in the field of group psychotherapy and group processes. Submissions will be peer-reviewed. The main text (excluding references, abstract, tabs and figures) must exceed 3,000 words but not more than 5,000 words.
* **Case Study**: Scholarly articles that feature case study in group psychotherapy and group processes. Submissions will be peer-reviewed. The main text (excluding references, abstract, tabs and figures) must exceed 2,000 words but not exceed 3,000 words.
* **Invited Article**: Scholarly articles invited by the editorial committee. Submissions are not peer-reviewed. The length is decided by the Editors-in-chief in consultation with the authors.
* **Letters to the Editors:** Comments and feedback on *Forum* articles or IAGP Congress. If contents are found suitable to *Forum*, the main text must not exceed 2,000 words. Otherwise they will be forwarded to the *Globeletter*’s editor.

**Format**

Manuscripts should be A4 size (not letter-size); leave uniform margins of at least 3 cm at the top, bottom, left, and right of every page; and be double-spaced.

Forum follows the recommendations of the Publication Manual of the American Psychological Association (7th ed., 2019). Each manuscript must comply with such APA format, prior to its submission.

**Manuscript**

Submitted manuscripts must contain the following:

* Type of Manuscript
* Title
* Abstract and Keywords: Scientific Research and Case Studies must have abstracts of approximately **150 words** should be written in **both** Forum’s official languages; 3 to 5 keywords must be included at the end of the abstract paragraph.
* Author Information: Name(s) of author(s) (indicating a corresponding author); short CV (**60-70 words if only one author; 30-50 words each CV if more than one author**) with email address, photograph of author(s) (high definition) supplied separately as an image file (ex. jpeg file).
* Body of the Manuscript
* Notes: Special remarks/ Acknowledgements should be indicated in Endnotes. Footnotes should not be used.
* References
* Separate File including Figures and Tables: All Figures and Tables should be formatted in a camera-ready file or image file and be saved in a separate file.

**Submission**

Manuscripts shall be submitted both in a word processing document (plain text file, rich text file or MS Word file) and a PDF document and be sent to the Forum Editorial Board (Forumeditors@iagp.com).

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